



## International Staff Week | Internationalization at Home: Empowering the internal community\*

8<sup>th</sup> to 10<sup>th</sup> of May | Porto | Portugal

### Wednesday, May 8th

12:00-14:00	Registration and Lunch	Américo Amorim Building lobby
14:00-15:00	Welcome and Presentation of the Universidade Católica Portuguesa	Room EAA03
15:00-15:45	Getting started on campus	
15:45-17:00	Internationalization: Going beyond international offices	Room EA003
17:00-18:30	Welcome cocktail	Américo Amorim Building Top Floor

### Thursday, May 9th

9:30-11:00	Workshop on Internationalization at home: Raising awareness on campus for internationalization issues	EAA 04
11:00-11:30	Coffee Break	
11:30-12:30	Workshop on Internationalization at home: Raising awareness on campus for internationalization issues	EAA05
12:30-14:00	Lunch	Restaurant at Américo Amorim
14:00-15:30	Parallel sessions (Topics to be assigned according to the online registration)	Rooms EC 007 and EC 008*
15:30-16:00	Coffee break	
16:00-17:00	Parallel sessions (Conclusions Presentation)	Executives' Room

**Parallel Event:** Book Presentation: Internationalization of Higher Education Institutions: A managerial approach (*Executive's Room*)

17:00 – Cocktail

17:30 – Book presentation session

### Friday, May 10th

9:30-10:30	Project presentation: Speak Project	Executives' Room
10:30-11:00	Coffee Break	
11:00- 12:30	'Negotiation skills with cross-cultural perspective'	Executives' Room
12:30-13:00	Wrap up	Executives' Room
13:00-14:00	Lunch	Américo Amorim top floor restaurant
14:00-16:00	Cultural Programme: Discovering Porto	
19:30-21:30	Farewell Dinner	Restaurant Torreão

\*depending on the parallel session